

國立虎尾科技大學 經營管理碩士班研究生修業規章

National Formosa University

Regulations and Requirements of

Master's Program in Business Management

95.9.15 經管所 95 學年度第 1 次所務會議通過
97.1.17 經管所 96 學年度第 2 次所務會議通過
97.5.27 經管所 96 學年度第 3 次所務會議通過
99.12.23 企管系 99 學年度第 5 次系務會議通過
100.6.23 企管系 99 學年度第 9 次系務會議通過
100.9.13 企管系 100 學年度第 1 次系務會議通過
101.12.4 企管系 101 學年度第 5 次系務會議通過
103.10.07 企管系 103 學年度第 2 次系務會議通過
104.6.17 企管系 103 學年度第 10 次系務會議通過
106.1.4 企管系 105 學年度第 5 次系務會議通過
106.6.14 105 學年度第 4 次教務會議修訂通過
110.2.24 企管系 109 學年度第 4 次系務會議通過
110.5.27 109 學年度第 3 次院務會議通過
110.6.25 109 學年度第 4 次教務會議通過
110.12.29 企管系 110 學年度第 2 次系務會議通過
111.05.24 110 學年度第 4 次院務會議通過
111.6.14 110 學年度第 4 次教務會議修訂通過
112.3.8 企管系 111 學年度第 4 次系務會議通過
112.6.7 111 學年度第 3 次院務會議通過
112.6.26 111 學年度第 4 次教務會議修正通過

一、 本規章依據國立虎尾科技大學學則訂定之。

Article 1 The regulation is formulated according to the academic regulations of National Formosa University.

二、 經營管理碩士班之修業期限以一至四年為限。

Article 2 Students of the Master's program in Business Management (hereinafter referred to as the master's program) are expected to complete their studies in one to four years.

三、 本碩士班研究生於畢業前至少須修滿四十二學分(含碩士論文)及符合第六點，並需通過碩士學位考試。

Article 3 Students of the master's program must complete at least 42 credits (including the master's thesis) and meet the English proficiency standards as listed in Article 6 before graduation, and must pass the thesis defense examination.

四、 本碩士班研究生修習之課程第一學期需經系主任同意外，其餘需由指導教授同意始得選修。

Article 4 The coursework of the students must be approved by the chairperson of department for the first semester. Students must consult their advisors regarding course selection since the second semester of the first academic year.

五、 本碩士班研究生在第一學年第二學期期中考結束前確認指導教授，指導教授以本系教師為原則，如需系外教授共同指導，得由本系指導教授建議，經系主任審定同意之。更換指導教授須經原指導教授、新指導教授及系主任同意，以更換一次為限，更換指導教授後離畢業時間需至少八個月以上。

Article 5 Students must choose their advisors from the list of full-time faculty members of the master's program and submit the "Thesis Advisor Consent Form" before the midterm of the second semester of the first academic year. Co-advisor outside the master's program can only be suggested by the advisor and approved by the chairperson of department. The change of the advisor must be approved by the original advisor, the prospective advisor, and the chairperson, and the change is limited to one time. The change must be done at least 8 months before graduation.

六、 本碩士班研究生畢業前應通過全民英檢中級初試（或同等級以上之英文檢定）以上或至少選修一門管理學院所開設之全英課程，經指導教授推薦，得申請碩士學位考試。

Article 6 Students must pass the Intermediate level of The General English Proficiency Test (or the English examination of the same level or above) or take at least one English-taught course offered by the College of Management before graduation.

七、 本碩士班研究生完成應修課程(含通過學術研究倫理教育課程)，獲得應修學分數後，尚須在國內外具審查制度之期刊或研討會發表一篇(含)以上之論文(須親赴會場口頭報告)，且需以本校名義發表，並與畢業論文相關，經指導教授推薦，得申請碩士學位考試；經碩士學位考試委員會考試通過後提出碩士論文(含提要暨論文原創性比對系統檢測，檢測結果不含參考文獻需25%(含)以下)，由本系提報學校授予碩士學位。

Article 7 In addition to completing the required courses (including the Academic Research Ethics Education course) and credits, students must publish at least one research article related to their thesis research in peer-review academic journals or conferences (oral presentation on the site is required) with the affiliation of National Formosa University. The thesis advisor can recommend a thesis defense examination for students if they meet the above requirements. Students must submit the thesis (attached similarity report with lower than 25% references excluded) after passing the examination, the department will submit it to the school for awarding a master's degree.

八、本碩士班研究生每學期修習學分數不可多於十二學分。若前一學期學業平均成績達八十五分以上，且在班上排名前三分之一者，可超修至十五學分。若以其他原因修課超出學分上限者，須先提修課計劃及相關證明文件，經指導教授與系主任同意後，始得辦理選課。

Article 8 Students may not take more than 12 credits per semester. If students' average academic score of the previous semester is above 85 and ranks in the top third of the class, 3 extra credits can be obtained. If the course exceeds the credit limit for other reasons, the course plan and relevant supporting documents must be submitted first, and course selection can only be made after the approval of the advisor and the chairperson.

九、本碩士班研究生在修業年限，必需選擇下列選修科目修習，人力資源管理(3 學分/3 小時)、公司財務管理(3 學分/3 小時)、行銷管理(3 學分/3 小時)、科技管理(3 學分/3 小時)、策略管理(3 學分/3 小時)、資訊管理(3 學分/3 小時)、創業管理(3 學分/3 小時)，最少完成 15 學分。

Article 9 Students are required to take a minimum of 15 credits from the following elective courses during their length of study. The courses are Human Resource Management (3 credits/3 hours), Corporate Financial Management (3 credits/3 hours), Marketing Management (3 credits/3 hours), Technology Management (3 credits/3 hours), Strategic Management (3 credits/3 hours), Information Management (3 credits/3 hours), and Entrepreneurship (3 credits/3 hours).

十、凡本碩士班研究生擬提前畢業，除需修完本系所規定之必修課程及學分外，各科分數不得低於 70 分，且各學期學業平均成績在 88 分(含)以上，並需以

本系名義於入學後之碩士論文發表至國內 TSSCI 資料庫或國際 SSCI、SCI、FLI、ABI、Econlit、Scopus、ESCI 資料庫收錄之期刊，並有接受函者，由指導教授推薦並經系務會議審定通過者，可提前畢業。發表一篇者修業年限得一年半畢業，二篇者修業年限得一年畢業；唯本系之預研究生不受此限。

Article 10 Students who plan to apply for early graduation have to complete the required courses and credits stipulated by the master's program, each subject score must not be lower than 70, and the average score of each semester must be above 88 (inclusive). In addition, students need to publish research articles in the following indexed journals, TSSCI, SSCI, SCI, FLI, ABI, EconLit, Scopus, and ESCI under the affiliation of the Department of Business Administration, National Formosa University. Transcripts, an acceptance letter from the above indexed journals, and a recommendation letter by the student's advisor are required for applying for early graduation. The department affairs meeting must evaluate the application and make the final decision. Those who publish one article are qualified to graduate early in one and a half years of study, and those who publish two articles are qualified to graduate in one year of study.

Pre-graduate students of the department are not subject to this restriction.

十一、碩士班研究生學位考試應依下列規定辦理：

(一)申請期限：

第一學期自完成註冊手續起至隔年一月二十日止。

第二學期自完成註冊手續起至七月二十日止。

(二)申請時應填具申請書，並繳交歷年成績表、論文提要。

Article 11 Students applying for the thesis defense examination must comply with the following regulations:

A. Timeline:

1) For the first semester: the application starts from the completion of registration procedures to January 20 of the following year.

2) For the second semester: the application starts from the completion of registration procedures until July 20.

B. When applying, an application form must be filled out, and the transcripts and abstracts of the thesis must be submitted.

十二、本碩士班研究生之碩士學位考試委員會置委員三至五人，其中校外委員人數不得少於一人，並由系主任指定一人為召集人，委員由本系就校內外學者

專家中對研究生所提論文有專門研究，並具備下列資格之一者，向校長推薦；由校長遴聘組成之。

- (一)曾任教授或副教授、助理教授者。
 - (二)擔任中央研究院院士或曾任中央研究院研究員、副研究員者。
 - (三)獲有博士學位，在學術上著有成就者。
 - (四)屬於稀少性或特殊性學科，在學術上或專業上著有成就者。
- 以上(三)、(四)之資格由系務會議認定之。

Article 12 Thesis defense examination committee members are 3 to 5 members,

Including at least 1 member outside of the university and the chairperson shall appoint one member as the convener of the exam. The members of the committee must have research expertise in the field of the student's research topic and possess at least one of the following qualifications:

- A. Be a current or former professor, associate professor, or assistant professor;
- B. Be a current academician or a current or former researcher, associate researcher, or assistant researcher at the Academia Sinica;
- C. Hold a Ph.D. degree with a distinguished record of achievement in his or her field;
- D. Have a distinguished record of achievement or practical experience in an unusual or highly specialized academic discipline or profession.

The detailed standards for determining the qualifications listed above under C and D shall be set out and approved by the department affairs meeting.

十三、凡與碩士班研究生有三親等內之關係者，不得擔任其學位指導教授及學位考試委員。

Article 13 If the relationship between committee members and the graduate student meets any of the third-degree relatives, the said person(s) will not be permitted to serve as an advisor or on the committee.

十四、本碩士學位候選人之學位考試，以口試行之，必要時亦得舉行筆試，並應依下列規定辦理：

- (一)口試以公開舉行為原則，須於至少一週前公佈口試時間、地點及論文題目。

- (二)學位考試委員應親自出席委員會，不得委託他人為代表，委員會至少應有委員三人出席，始得舉行。
- (三)學位考試委員會，指導教授為當然委員，但指導教授不得兼任召集人。
- (四)學位考試成績，以七十分為及格，一百分為滿分，評定以一次為限，並以出席委員評定分數平均決定之，但有二分之一以上出席委員評定不及格者，不予平均。
- (五)論文有抄襲或舞弊情事，經學位考試委員會確定者，以不及格論。
- (六)若學位考試未通過者，應再擇期重考。

Article 14 The thesis defense examination shall be conducted orally, though a written exam may be given if deemed necessary. All thesis defense examinations shall be conducted in accordance with the following regulations:

- A. The oral thesis defense examination is held in public, and the time, location, and topic of the thesis must be announced at least one week in advance.
- B. All members of the thesis defense examination committee are expected to be present at the examination in person and may not authorize a proxy to represent him or her. At least three members of the examination committee must be present for the examination to be held.
- C. The advisor shall serve as a committee member but can not be the chairperson.
- D. The grade for the thesis defense examination shall be the average of all the grades given by the thesis committee members present. The passing grade for the examination will be 70 and full grade will be 100. However, if one-half or more of the members of a thesis defense examination committee give the examinee a grade lower than 70 points, the grade will not be averaged.
- E. If plagiarism or any other forms of cheating are found in the thesis, after investigation and confirmation of the violation(s) by the examination committee, the examinee will be deemed to have failed the examination.
- F. Students who fail to pass their thesis defense examination may apply to take a second examination.

十五、學位考試成績不及格者如其修業年限尚未屆滿，最快得於次學期申請重考，重考以一次為限。重考成績仍不及格者，應予退學。

Article 15 Students who fail to pass their thesis defense examination and who have not exceeded their maximum period of study may apply to take a second examination in the following semester or academic year. Students who fail to pass their defense examination a second time will be required to withdraw from the university.

十六、論文最後定稿之繳交期限，第一學期為一月三十一日，第二學期為七月三十一日，逾期而未達修業最高年限者，次學期仍應註冊，並於該學期繳交論文最後期限之前繳交，屬該學期畢業。至修業年限屆滿時仍未繳交論文者，該學位考試以不及格論，並依規定退學。

Article 16 The deadline for submitting the final master's thesis is January 31 for the first semester and July 31 for the second semester following the thesis defense examination. Students who miss this deadline for submitting their thesis but have not yet exceeded their maximum period of study shall register for the semester following their thesis defense examination and submit their thesis before the deadline for that semester. They will be considered to have graduated that semester. Those students who miss the deadline for submitting their thesis and have reached the limit of their maximum period of study will be deemed to have failed their thesis defense examination and be required to withdraw from the university.

十七、碩士學位論文(含摘要)以中文撰寫為原則。學位論文應依國家圖書館規定將論文摘要電子檔上網建檔，並繳交論文三冊(一冊本系收藏，二冊本校圖書館陳列)。

Article 17 The thesis (and the abstract) must be primarily written in Chinese and comply with the rules of the National Central Library. Students must upload an electronic version of the abstract and must also submit three copies of the thesis (one for the department and two for the display in the library).

十八、本規章未盡事宜，悉依相關法令規章辦理。

Article 18 Matters not mentioned herein shall be governed by relevant regulations.

十九、本規章由系務會議通過，送院務會議審議，並經教務會議通過後，公佈實施，修訂時亦同。

Article 19 Revisions of the regulations are passed at the department affairs meeting, reviewed by the course committees at the College of Management and the University levels, and submitted for approval at an academic affairs meeting. Amendments must follow the same procedure.

本法規有中英文兩個版本，在有疑義的情況下以中文版為準。

The Regulations were drawn up in Chinese and translated into English. In the event of any discrepancy between the two versions, the original Chinese version shall prevail.